



Annual General Meeting

17 July 2021

Notice is hereby given to members that the One hundred and Second Annual General Meeting of the Mowbray Bowling Club will be held via e-mail and online voting from Wednesday 14 to Saturday 17 July 2021.

Members are invited to submit nominations for the positions of the Club Office Bearers as per the attached 2021 Nomination Process.

Format

1. 14 July 2021 – Documents Distributed

The following documents will be distributed via e-mail to all Mowbray members:

- 1.1. The Minutes of the Annual General Meeting held from 20 to 24 July 2020.
- 1.2. The Treasurer's Report and Financial Statements for the year ended March 2021.
- 1.3. Nominations received.

2. 14 to 16 July 2020 – Comment Period

Members will have the opportunity to submit any objections to, queries about, or comments on:

- 2.1. The Minutes of the Annual General Meeting held on 31 July 2019.
- 2.2. The Treasurer's Report and Financial Statements for the year ended March 2020.

3. 16 July 2020 – Voting

The following will be distributed via e-mail to each Mowbray Member:

- 3.1. A link to an online voting platform, or a code to use on an online voting platform, enabling each Member to vote for the candidates standing for each Committee or other position.
- 3.2. Voting will remain open for a period of 24 hours.

4. 18 July 2020 – Feedback and Minutes

The Minutes of the Annual General Meeting, including the results of the voting process, will be distributed via e-mail to each Mowbray Member; with the following attachments:

- 4.1. The Minutes of the Annual General Meeting held from 14 to 17 July 2021, with notes on any queries or objections raised;
- 4.2. The Treasurer's Report and Financial Statements for the year ended March 2021, with notes on any queries or objections raised;
- 4.3. The Club Captain's reports for Men and Women;
- 4.4. The Club Chairperson's report;
- 4.5. Any other pertinent documentation.



Nomination Process

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Nominations are hereby invited for the following positions.

1. **Club Committee**
 - a. Chairperson
 - b. Secretary
 - c. Treasurer
 - d. Committee Members (2)
2. **Selectors – Women (3)**
3. **Selectors – Men (3)**
4. **Club Captains**
 - a. Club Captain – Men
 - b. Club Captain - Women

To nominate someone for a position, please do the following:

1. Speak to another Member who wants to second your nomination;
2. Confirm with the person you want to nominate that they are prepared to accept the nomination; and
3. Send an e-mail or WhatsApp with the following information to the Club Secretary, Tria Tapper, by no later than 18:00 on 15 July 2021.
 - a. The **name** of the Member you are nominating;
 - b. The **position** (or **positions**) that you are nominating the Member for; and
 - c. The **name** of the Member who is seconding the nomination (or nominations).

Please note

1. Only Mowbray Members in good standing may propose or second a nomination.
2. If there is only one nominee for a position, that nominee will be automatically appointed.
3. The list of nominees will be distributed to all Members via e-mail on 16 July 2020.
4. Where there is more than one nominee for a position, voting will take place via an online voting system for a 24-hour period starting on 16 July 2021.